

Board Meeting Minutes

23 February 2010

Location- Jamor Pool

Attendees: Laura Bennett (Travel Coordinator), Terri Johnson (Treasurer), Travis Johnson (Head Coach), Suzy Michel (Webmaster), Allison Neumann (Member at Large), Adrian Praag (Vice President), Dianna Reid (Secretary), Ray Reid (President).

Began Meeting- 1730

1. **Apologies** –Lindsey Reid
2. **Minutes**- Approved via email.
3. **Financials**
 - See attached Financial Report
 - Ho Yous and Santos paid fees in February.
 - **Action**- Terri to contact them and discuss over payment.
 - Budget: The budget, and associated 2010 fees were discussed and will be emailed out with minor changes. A final draft of the board approved budget will be brought presented and voted on at the General Parent Meeting 27th Feb.
 - **Action**- Adrian to make minor adjustments to reflect discussion.
 - In September a mid- year review of the Budget will be completed.
 - **Action**- Financial Committee to review and present findings and recommendations to the board in Sept 2010.
4. **Topics of Discussion**

Paperwork

- Bank account paperwork was attained by Adrian who will return it to the bank once he has the required signatures from Terri, and Ray.
 - **Action**-Adrian to take forms to the bank and inquire about next move forward.
- Bylaws: Bylaws were reviewed via email. Vote for approval will be held at the General Parent Meeting 27th Feb.
 - **Action**- Ray to present bylaws at Parent Meeting.
- NATO Protocol: No current action or affect to the team.
- Team Handout: Completed, will add new team photo when taken at Parent Meeting/Team BBQ.
- Travis proposed amending the bylaws to reflect the head coach's management of 'all things in the water. The board was unanimous in the opinion that a bylaw change was not necessary. The board agreed that the Head Coach should take the lead in "all things in the water," provided it is well organized and clearly communicated to the swim community.

Equipment

- Trolley
 - **Action**- Adrian to pursue, as nothing has been heard recently from previous contact regarding the purchase.
 - VAT recovery-If possible the invoice should be put in as a NATO purchase so that the VAT can be recovered by MWAC.

Pool Schedule

- Lane times for the off-season (Mar-May 2010) are currently scheduled for Monday and Friday 1630-1730. Time to be changed to 1645-1745 if available.

Travel

- Champs (Eindhoven, Netherlands)
 - The Bennetts, Johnsons, and Lindsey attended. Champs for the 2010 /2011 season will be hosted at the same facility (Feb 2011). It was expressed by the Head Coach that everyone should try to attend Champs as it is an amazing experience for all.

Fundraising

- Proposed fundraising event April 22nd during BST. Food and/or possible car wash.

Web Site

- The web site has been updated. Suzy is awaiting Champs pictures to post. A new section titled "Where has your Bull Shark Been" was suggested. Any pictures with a short description can be sent to Suzy to highlight the great travel afforded to us located here.
 - **Action**- Ray to provide final copy of By-laws once vote is completed.
 - **Action**-Dianna to provide Registration Forms.
 - **Action**- Travis to provide practice information.
 - **Action**- Travis to provide a year- end summary.
 - **Action**-Travis to provide Suzy 10 standard workouts for posting on the Web Page.

5. Other Topics

- JCL LEGAD has discussed insurance needs with other NATO commands. It has been unofficially determined that no insurance is needed if we do not host a meet.
- Home Meet- Travis stated that Rota has agreed to co-host. GKN has said they will help provide officials. No decision has been made whether a meet will be held. The decision will be made once an estimate from Jamor or another pool can be obtained and an action plan is presented to the board for vote. Decision must be made prior to President's meeting in May.
 - **Action**- Adrian to chase down Jamor for an estimate.
 - **Action**-Travis to speak to someone who can liaise with the new facility between St. Dominics and Caisl to see if a meet can be held there.
- Nominees thus far include for New Board are:
 - President- Ray Reid

- Vice President – Adrian Praag
 - Treasurer – Terri Johnson
 - Webmaster – Suzy Michel
 - Secretary - Dianna Reid
 - Statistician-Dianna Reid, but it would make sense for someone else who will be here for two more years to be trained.
 - Member at Large – Allison Neumann
 - Publicity Chair
 - Fundraising Chair
 - Portuguese Liaison
- It was proposed and agreed to send the nominee list to all swim parents out over email to ask for ratification, rather than vote, since there is no one challenging any positions.
 - Team BBQ- Suzy has emailed and has received responses from all but the Albuquerque. She and Allison will pick up food items from the commissary.
 - Suzy is printing Award Certificates; she needs a list of awards, etc.
 - **Action-** Travis to email Suzy a list of awards.
 - Allison has received the end of year gifts.

Next Board Meeting – March 25, 2010 1230 at the Dive Inn/Gym