

## **Board Meeting**

Lisbon Bull Sharks

May 2, 2009

### **Location – Piscina do Jamor**

Members Present: Terri Johnson (Treasurer), Travis Johnson (Coach), Adrian Praag (Vice President), Melanie Praag (Publishing Chair), Dianna Reid (Secretary), and Raymond Reid (President)

### **Began Meeting: 1430**

1. **Apologies:** Susy Michel (Web Master)
2. **Approval of Previous minutes:** Unanimous vote for approval. It was discussed that the Zoomers will be ordered at a later date.
3. **Financial Report** provided by Treasurer, Terri Johnson.

Terri provided copies of Year to date financial statements, not including May fees and briefed the content of the statements. Currently the pool fees are not paid, due to the pool not providing us with a current bill. MWAC has provided the team with a E 1989 check for pool fees. The current estimated cost for the pool is E 4,577.

Swim Caps cost \$294 and swim suits have been ordered. (estimated cost \$350).

Annual dues for the team to be part of EFSL are \$400. Travis will write a check to pay the fee at the Presidents meeting in May. This will be reimbursed by the team.

We currently lack registration paperwork from the Ho Yous.

(Note\* Paperwork was passed to Terri in April)

Current bottom line is E 1559 less \$350 estimate for swim suits less \$400 for annual fees less \$130 (\$90 to Ray and \$40 to Travis) estimate for Presidents trip, equals E 506 plus E 450 from the Neumanns registration fees total a bottom line of E 956.

4. Topics of Discussion:

### ***Germany Trip for Presidents Meeting***

Travis Johnson and Ray Reid will be attending the Presidents meeting on May 28-30<sup>th</sup> in Germany.

Ray Reid has purchased airline tickets using credit card points to save on team finances. The difference to be paid for the ticket is \$40. He asked for reimbursement for the \$40 and one nights stay at the hotel E 45. Total reimbursement will be E 75.

Travis was able to make the trip coincide with medical appointments in Germany. Therefore his airline ticket will not have to be purchased out of team funds. He will be reimbursed for one day of rental car usage.

Both Travis and Ray will be paying for meals out of pocket.

### ***Insurance for Team***

Ray has been looking into insurance for the team. Why we need insurance is not fully understood. We are covered under NATO while at the base pool, and covered under the Piscina do Jamor while there. We suspect the only reason we would need insurance is for traveling with children without parents. The NATO baseball team – The Internationals – does not maintain additional liability insurance.

Rota currently pays \$2000 a year. Jim McNair (MWAC Vice President) agreed that MWAC would help cover the costs of any insurance that may be required.

Action – Ray/Travis to determine insurance requirements at Presidents meeting in May. A decision will be made at the next Board Meeting as to what the next step will be.

### ***Meet Attendance***

ROTA tentative meet dates were discussed. (August 29<sup>th</sup> or 5 September, October 30-31 (or week prior/after depending upon Berlin travel date, mid-November, mid-December, and 9<sup>th</sup> January.)

*Action*-Travis will email Rota's President that we would prefer to join a meet on the 29<sup>th</sup> of August rather than on September 5<sup>th</sup>.

It was also determined that we would like to participate in the October meet with Berlin in Rota regardless of what weekend. This meet is expected to be 30-31 October or a week either side. We agreed that we would commit to one away meet while at the presidents meeting, leaning towards Brussels or Germany. We will gather input from the community and make the best decision possible while at the president's meeting.

It was discussed that the cheapest airfares from Lisbon are to Milan and London. Divisionals will be held in Italy January 23, 2010 and Championships will be held in Lakenheath, England February 2010.

*Action*-Teri and Melanie are to provide Ray with half term information and any weekends that are definitely no goes for an away meet prior to the Presidents meeting

*Action*-Ray is to send email to ask team about preferences for travel and provide dates for fall BST exercise at NATO. Ray and Travis to take input and make the best team decision for one away meet that the BullSharks will commit to attend.

## **May Fundraiser**

Terri and Dianna will organize a fundraiser for May 23, which is one Saturday of the next exercise at NATO. From the previous fundraiser it has been determined that we will need 96 hotdogs, 80 burritos (larger than last time) sodas, chips, plates, napkins, and condiments. This will cost an estimated \$200 dollars. It was determined that that amount would come off the top of the profits made at the fundraiser, and then the remainder would be split half for the team, and half for the individuals participating in the event. (\*Note: This should also include those who are willing to donate items, and help in other ways, but are unable to participate the day of.)

*Action*-Teri will email asking for donations, such as chili, pasta salad and baked goods.

*Action*-Melanie will update flyers and get those to Teri.

An email should be sent to SIG, as that is a great way of advertising.

(\*Note: Critical part is advertising to cars as they are coming in the gate...)

## **Parent Meeting**

A parent meeting was discussed prior to the Presidents meeting, but schedules are full at this point. It was decided that a BBQ will be held for the team sometime after the Presidents meeting.

## **Pool Schedule and Practice Attendance**

Practice will continue to be held at the Piscina do Jamar. Monday, Wednesday, and Friday practices will be changed from 1600-1800 to 1630-1800 to save money as most team members are unable to be at the pool by 1600 and in the water before 1630. Also on Saturday it was discussed that training time be used for distance training. It was decided that we will rent one lane for one hour and one lane for two hours on Saturdays. Once the NATO pool is opened (currently estimated as 1 July) it will be decided whether Tuesday and Thursday practices will be moved to the NATO pool.

It was noted that many of the kids are slightly burnt out, and that before the contract for next year is submitted it will be determined whether we should take a break. It was discussed that as there are so many other sports from Feb-May that perhaps those should be non swimming months.

Team members need to email their practice intentions to allow Travis to not waste time and effort showing up at the pool if no one is able to attend.

*Action*-Melanie will send out an email asking everybody's intentions and compile a spread sheet with the information.

It was decided that a reward program will be put into place, based on the swimmers distance swam at practices. The reward has not been decided on. Beads will be used to give to swimmers to keep track of their distances. Swimmers will be responsible

for making sure that the distance they swam is written down and verified by Travis/ or whoever is in charge of practice.

*Action* -Dianna to make a laminate sheet for swimmers to fill out with distance and coordinate program.

*(Note\* Currently compiling information on alternate reward program. I would like to begin the program when the competitive season starts.)*

### **Swimsuit Order**

Travis has received orders for 11 suits, 9 girls, and 2 boys.

### **Board Meetings**

All agreed that Board Meetings would fall on the first Saturday of each month.

#### 5. Other topics:

Melanie is updating forms for the website and registration

Melanie also noted that team bylaws call for team captains, one boy, and one girl.

It was decided that team captains will be chosen at the end of August so that any one joining the team over the next few months will have the opportunity to apply.

#### 6. **Next Board meeting** will be June 6, 2009.

Adrian and Melanie graciously offered to host the meeting at their residence.

### **Post Meeting Note**

Melanie please check the email address that was set up, Ray tested it and neither Travis nor he received the forwarded email.

*(Note\*Melanie has it set up to go to her.)*