

Board Meeting Minutes

22 June 2010

Location- NATO Pool

Attendees: Laura Bennett (Travel Coordinator), Travis Johnson (Head Coach), Adrian Praag (Vice President), Dianna Reid(Secretary) and Ray Reid (President).

Began Meeting- 1145

1. **Apologies** –Allison Neumann and Terri Johnson
2. **Minutes** – Approved via email.
3. **Financials**
 - When Finance report is able to be completed it will be amended to these minutes.
 - **Action**- Terri to email Financial Report to all board members as soon as possible.
 - The 5% discount on annual fees has been extended to 1 August due to the extended bank account set up/availability.
 - Discussion was held about funds earmarked for the meet. MWAC has been notified that we are not hosting a meet. MWAC retains possession of those funds, and it was decided that the finance committee will address this further at the mid-year review. Meanwhile Ray will readdress the funds with the MWAC president.
 - **Action**-Ray to get confirmation that MWAC is OK with reimbursement up to the LIST approved 10K Euro cap, despite our decision not to host a meet for 5000 Euro.
 - **Action**-Terri to provide details on possibility or current status of MWAC submission of Hytek software and league dues.
 - It was confirmed that Travis could coordinate additional lanes up to the budgeted €800.

4. Topics of Discussion

Paperwork

- Bank account is still not completely accessible.
 - **Action**-Adrian to continue follow up with bank.
 - **Action**- Terri to work with Adrian to determine why access to account has not been established .
- Team Handout and Poster to be sent out to NATO community.
 - **Action** – Ray to coordinate command email for LIST publicity.
 - **Action**- Laura to forward handout to US Embassy.

Equipment

- Trolley: Allison sent information about trolleys available for purchase. It was decided that we will revisit pursuing the trolley through Jamor.
 - **Action** – Adrian to follow up with Jose.
- Swim gear: The swimmers voted that the swim suit will be the TYR Neptune. Sizing charts have been emailed and Allison will place the order early July. Caps will be ordered through the same company. It was agreed that the option to purchase an extra cap and pay for initialing would be offered.
- T-shirts will be ordered from the same company as last year. The shirt will be light blue with Royal Blue writing. Hoodies will be available for order (cost to be determined) in a light color with dark printing(exact color not available at this time).
 - Options for old t-shirts discussed...to be sold at half price, or awarded to swimmers for meet achievements.
 - **Action** – Allison to inventory t-shirts left over from last year to help determine order amount for this year.

Web Site

- Update for fee schedule needed. Discussion was held and an option decided on.
 - **Action** – Dianna to send copy to Allison for posting on website.
 - **Action**- Allison to post.

Coach's Report/ Pool Schedule

- Travis has sent out an email asking for Assistant Coaches. So far no qualified candidates have responded.
- Travis has emailed about having a Coach's Clinic here, but in all likelihood Travis and Lindsey will attend the Coach's training in Austria. This is an attempt by the EFSL to standardize training for coaches. The team will assume some of the costs for travel.
 - Coach's Clinic is August 20-22, 2010
 - **Action**-Travis to research cost of trip.
 - **Action**-Ray to provide proposal for trip reimbursement to board to vote via email based on Travis' research.
- New pool schedule for July is Tues/Fri at Jamor from 1645-1800 and Mon/Thurs at NATO 0900-1015. August pool schedule will be Mon-Fri at NATO from 0900-1030. Lindsey to coach first week of August due to Travis being in Austria.
 - **Action**-Travis to email pool schedule to swim community.
- September's pool schedule will be the same as last year, although it is possible that some of the practices will be pushed to a later time to accommodate more internationals who have later school hours.
 - **Action** – Travis to email Adrian for July pool submission to Jamor.

Travel

- The new EFSL schedule has been confirmed. The Bullsharks schedule:
 - 28-29 August Rota
 - 10-11 September Rota

- 19 September Berlin
- 22-23 October Rota
- 12-14 November Aviano/Long Distance Champs
- 11 December Kaiserlautern (although we are not committed to this one it is on the schedule). Johnsons may attend.
- 14- 15 January 2011 Rota
- 22 January 2011 Divisionals Lakenheath
- 13-14 February 2011 Champs Eindhoven Netherlands
- **Action**-Laura to send concise list for posting on web page.
- A Stroke and Turn Clinic/Refresher course will be offered in Berlin on Sept 19th.
 - **Action**-Laura to email and determine any interest and notify Berlin.

5. Other Topics

- Swim Logo for EFSL program was submitted by Terri.
- Aboboda pool did not respond yet to inquiries.
 - **Action**- Adrian to follow up.
- So far no interest has been shown to have us host a Stat's Clinic here in Lisbon. It is noted on the official schedule. The option will remain open, and if interest is shown Ray will handle any planning/scheduling that occurs. Also this year we are not required to attend the training, but next year someone will need to attend.
- New Members- There has been some interest from the international community, although practice times do not work with their school schedule(this will be addressed with the fall schedule). Everyone is encouraged to keep looking for new members to build our team.
- Ray received no feedback regarding anyone wanting to attend Meet Manager training or to Co-host positions with ROTA.
- President's Meeting-Ray sent out an email that details what was discussed. Many items are future concerns once we are able to host a meet.

Next Board Meeting – 17 August at 1130